

# Provide First Aid (ShortCourse)

COURSE CODE	3120HLT017
LOCATIONS	Warrnambool, Portland, Hamilton, Colac
STUDY MODE	On Campus, Short Course
Length	One day or two evenings
Commencement	Follow the book now button for upcoming dates
Timetable	One day: 9am - 5pm

## Course Overview

*This section gives you an introduction to what you will be learning in this course, plus course outcomes, career opportunities, and student support.*

### Introduction

Learn essential first aid skills, important knowledge for everyday life.

The skills and knowledge you will gain in this course are imperative if you may be required to provide a first aid response in your workplace, community setting or home environment.

You will learn how to provide a first aid response to a casualty in a range of situations, including community and workplace settings, following the DRSABCD (danger, response, send for help, airway, breathing, cardiopulmonary resuscitation (CPR) and defibrillation) principles.

### What will I Learn?

- respond to emergency situations
- provide appropriate first aid
- communicate details of the incident
- apply appropriate first aid procedures, including performing cardiopulmonary resuscitation (CPR) in accordance with Australian Resuscitation Council (ARC) guidelines
- provide first aid in accordance with established first aid principles
- communicate details of the incident
- evaluate the incident and your own performance

### Course Outcomes and Career Opportunities

On successful completion, you will receive a Statement of Attainment for this course.

## Course Requirements

*This section gives you an overview of entry requirements, course units and electives, skills recognition, and assessment criteria.*

### Entrance requirements & pre-requisites

You must be able to demonstrate the physical capabilities required to follow the DRSABCD principles, in line with ARC guidelines including:

- performing at least two minutes of uninterrupted single rescuer CPR (five cycles of both compressions and ventilations) on an adult resuscitation manikin placed on the floor
- performing at least two minutes of uninterrupted single rescuer CPR (five cycles of both compressions and ventilations) on an infant resuscitation manikin

resuscitation training.

## For this course, you will need to:

- provide photo ID to the trainer on the first day of the course
- bring a pen and paper
- wear casual clothing.

## Units offered

### Core Units

Unit Code	Unit Name	Unit Hours	Unit Consumables
HLTAID011	Provide First Aid	18	\$15.00

## Assessment

This course involves accredited units. You will be required to complete assessment tasks to demonstrate your underpinning knowledge, skills and attributes to meet the course outcomes. A combination of written, oral and practical assessment strategies will be used in either a classroom, online or workplace environment.

Where units require demonstration of skills in a workplace environment, you will have the opportunity to do this either in your own workplace (where appropriate), through a practical placement, or by using one of the Institute's simulated workshops/classrooms. Detailed information about the types, conduct and dates of assessments will be provided in advance. You will also be provided with information about the opportunity for reassessment and appeal.

## After booking

Once you have booked your place in a short course, you will receive an email confirming the date, time and location of the course, and instructions on the next steps of your enrolment process. A tax invoice/receipt is automatically emailed to you at the time of purchase.

If you don't receive this email within a day of booking, check your junk mail or contact [short\\_courses@swtafe.edu.au](mailto:short_courses@swtafe.edu.au).

### Complete a Pre-Training Review

You will receive an email to complete a Pre-Training Review online. This evaluation helps us ensure you receive any necessary support to achieve a successful outcome for your course. Failure to complete will incur a \$20 administration fee for a booking cancellation or transfer.

### Create or provide a Unique Student Identifier (USI)

A USI is a nationally recognised reference number that provides an online record of your training qualifications gained in Australia.

[Create your USI online](#), or already have a USI but can't remember it? [Find your USI online](#).

### Skills recognition

If you have experience or prior qualifications, you may be eligible to apply for [recognition of prior learning](#) and gain credits. You will be asked to provide any relevant Statement of Attainment to support identified credits.

## Fees

*This section gives you an overview of course fees, subsidies, and how they can be paid.*

## Course Fees

Here's an outline of fees and costs associated with your course (including resource and/or materials costs associated with your course).

Course Fees	\$190.00
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No concession or government funding applies

Additional course fees	Indicative Course Fee
Course consumable/materials (approximate)	\$0.00

## How do I pay for the short course?

### Government-subsidised rate - Skills SA

We offer government-subsidised places to South Australian students through [Skills SA](#) to provide greater access to study with TAFE at an affordable price.

[Check your eligibility for Skills SA](#)

### Skills SA eligibility exemptions

Government eligibility exemptions for TAFE via Skills SA funding gives South Australian students greater access to study with TAFE at an affordable price.

[Find out more about Skills SA Government-subsidised Training](#)

### Concession rate

If you meet all Skills SA eligibility criteria and hold a current healthcare or pension card that you can provide at enrolment, you may be eligible for the concession rate. It's important to note that the concession rate is only applicable for Certificate I to Certificate IV courses.

[Find out more about concession rates](#)

### Full fee rate

If you do not meet the Skills SA eligibility criteria, don't qualify for an exemption or are enrolling in a course that is not government-subsidised, you may be required to pay the full fee rate.

## Next Steps

Ready to take the next step? Here you can make an enquiry, attend an information session or begin the application process.

## How to book for a short course

There are [five simple steps to apply for a course](#) with us.

1. **Apply** - [complete a short online application form](#). Once this form is submitted we'll send you a thank you email.
2. **Get ready** - your thank-you email will contain links to a pre-training review, to a unique student identifier and to government-subsidised training eligibility.
3. **Chat with your teacher** - your teacher or course specialist will contact you about your Pre-Training Review outcomes and additional course information.
4. **Enrol** - after chatting with your teacher, you will receive an email with your enrolment form and a link to verify your identity.
5. **Sign** - once you've completed your enrolment, you will receive a declaration form to review and sign.

If need any assistance with applying, [contact our Customer Service team](#) on 1300 648 911 or [visit your nearest campus](#).

## Careers and Course Advice

Not sure which course is right for you? South West TAFE will help you find your way.

Our Careers Coaches at the [Skills and Jobs Centre](#) is here to support you. Whether you're exploring career options, transitioning from school to the workforce or looking to study after school we're here to help you.

## Student Support

As a SWTAFE student, you can access a variety of support services that will enhance your study experience and help you complete your studies successfully. For more information about any of these services, [visit our student page](#).